

Parents can sign up as an observer in Canvas. Observers can link their Canvas account to their student's account so they can see assignment due dates, announcements, and other course content. Observers can view the course content but cannot participate in the course.

[Video Instructions for Signing Up for Parent Access](#)

Note: the CMS URL for Canvas is cms.instructure.com/login/canvas

Written Instructions for Signing Up for Parent Access

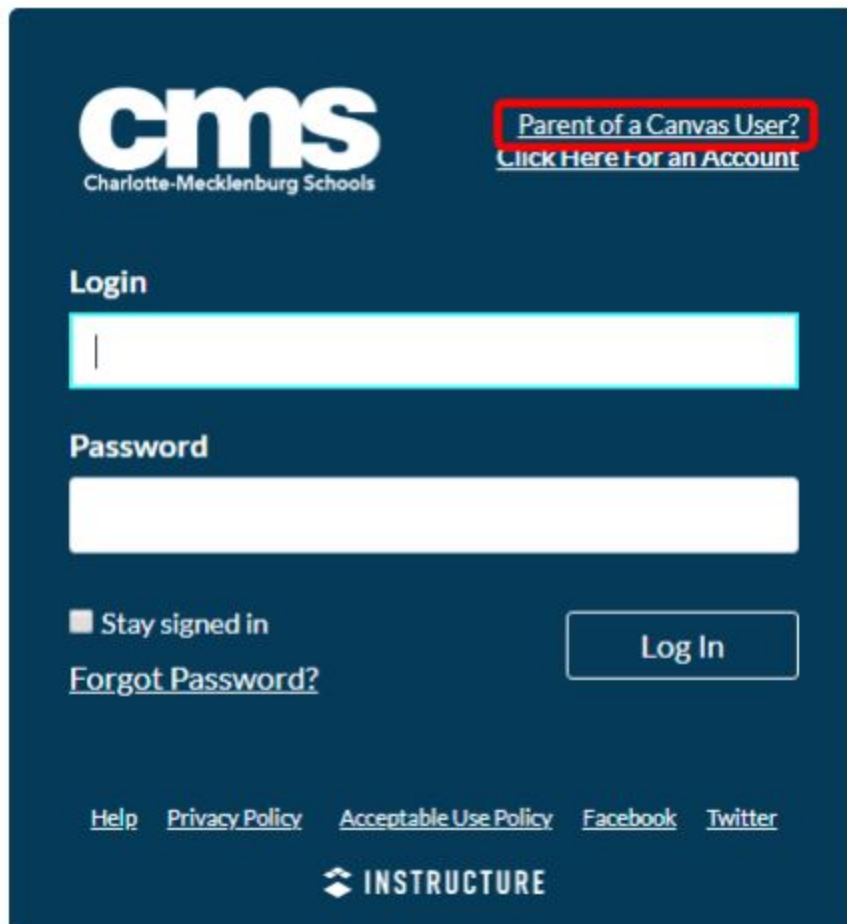
This guide is for parents who do not have a Canvas account and want to observe their students in their courses. You must open this link using Chrome.

1. Open Canvas URL



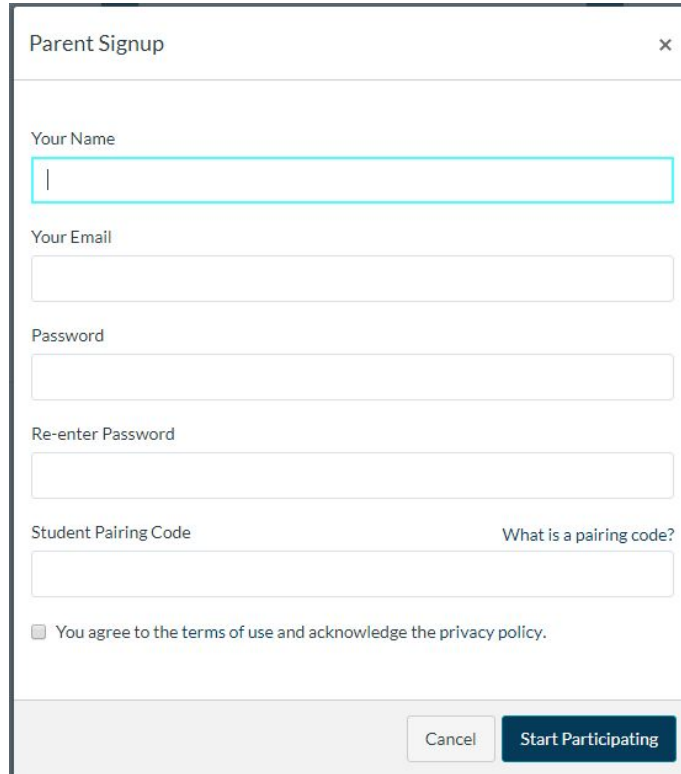
In a browser window, enter the institution's Canvas registration URL (cms.instructure.com/login/canvas).

2. Click on Parent of a Canvas User?

A screenshot of the Canvas login page for CMS Charlotte-Mecklenburg Schools. The page has a dark blue background. At the top left is the "cms" logo with "Charlotte-Mecklenburg Schools" underneath. At the top right, there is a link "Parent of a Canvas User? Click Here For an Account" which is highlighted with a red rectangular box. Below the logo is a "Login" section with a white input field for the username. Underneath that is a "Password" section with another white input field. Below the password field is a checkbox labeled "Stay signed in" and a "Log In" button. At the bottom left of the login section is a link "Forgot Password?". At the very bottom of the page are links for "Help", "Privacy Policy", "Acceptable Use Policy", "Facebook", and "Twitter". The "INSTRUCTURE" logo is at the bottom center.

Click the account link at the top of the page.

3. Enter Signup Details



The screenshot shows a 'Parent Signup' form with the following fields and elements:

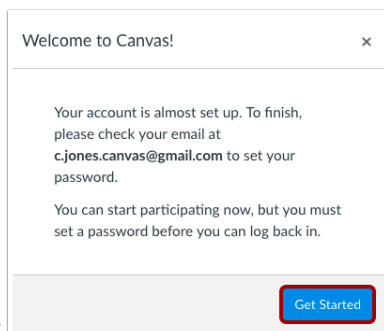
- Your Name:** A text input field with a light blue border.
- Your Email:** A text input field.
- Password:** A text input field.
- Re-enter Password:** A text input field.
- Student Pairing Code:** A text input field with a link 'What is a pairing code?' to its right.
- You agree to the terms of use and acknowledge the privacy policy.
- Buttons:** 'Cancel' and 'Start Participating' (highlighted in dark blue).

Enter the required information

- Note: Child's **Student Pairing Code**. It is case sensitive. See Step 4 for directions for your child to generate a pairing code.
- Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
- Click the **Start Participating** button.

4. Student Pairing Code Directions

- Have your child go to his or her Canvas **Dashboard**.
- Then click on the **Account** icon.
- Then go to **Settings**.
- Over to the right in Settings, select **Pair With Observer**. It will generate a case-sensitive pairing code.



The screenshot shows a 'Welcome to Canvas!' dialog box with the following text:

Your account is almost set up. To finish, please check your email at c.jones.canvas@gmail.com to set your password.

You can start participating now, but you must set a password before you can log back in.

Get Started (button)

5. Use Canvas

While your account is not entirely set up, you can begin participating in Canvas immediately by clicking the **Get Started** button.

To finish registering for Canvas, log into your email account.

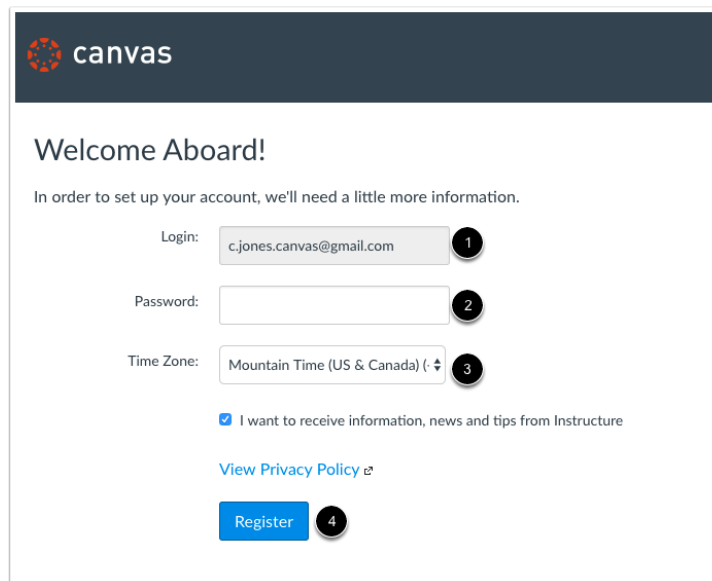
6. Complete Registration Process

[Click here to finish the registration process](#)

Thank you for registering with Canvas! This email is confirmation that the user Caroline Jones is registering for a new account at canvas.instructure.com.

Open the email from Instructure Canvas. To visit the provided URL and complete the registration process, click the link provided.

7. Register for a Parent Account



The screenshot shows the Canvas registration page for a parent account. At the top, the Canvas logo is displayed. Below it, the heading "Welcome Aboard!" is followed by the text "In order to set up your account, we'll need a little more information." The form contains three input fields: "Login:" with the email address "c.jones.canvas@gmail.com" (marked with a circled 1), "Password:" (marked with a circled 2), and "Time Zone:" with a dropdown menu set to "Mountain Time (US & Canada)" (marked with a circled 3). Below these fields is a checked checkbox for "I want to receive information, news and tips from Instructure" and a link for "View Privacy Policy". At the bottom of the form is a blue "Register" button (marked with a circled 4).

To complete the registration process fill out the following fields:

- Verify your email in the **Login** field.
- Set your password by typing in the **Password** field.
- Set your timezone by selecting the **Time Zone** drop-down menu.
- Click the **Register** button. You will be redirected to the Canvas URL login page for your account